



Aryavart Bank, Head Office : A-2/46, Vijay Khand, Gomti Nagar, Lucknow - 226010
Ref. No. HO/A&S/PVS/Tender/1019/2023-24 Date: 23.01.2024

NOTICE INVITING TENDER


Shifting of Solar Power Systems from one branch and installation/ commissioning of same Solar System at other branch along with branch's existing Solar Power System.

1. Aryavart Bank, a regional rural bank, head office at Lucknow, operating under 26 district of Uttar Pradesh, invites tender from eligible vendor/firm/company/ contractor for shifting of Solar Power System already installed in branches. Shifting includes removing of full Solar Power Systems (Solar panel, platform, batteries, UPS/invertor, Controller etc.) from one branch and installation/ commissioning of same Solar Power System at other branch along with branch's existing Solar Power System.
2. The required forms are available in the subsequent pages of this NIT. Interested vendor/firm/company/contractor can download the NIT/bidding document from Bank's website www.aryavart-rrb.com under the Tender section. Same can be obtained from bank's Head office, A&S Department between 10.00 AM to 5.00 PM on all working days. The complete bids along with required documents and EMD of Rs 50,000/- must be sent to the following address:

The General Manager
Aryavart Bank, Head Office,
A-2/46, Vijay Khand, Gomti Nagar,
Lucknow-226010, UP

3. **Earnest Money Deposit (EMD):** Bidders will have to submit EMD of Rs. 50,000/- (Rs. Fifty Thousand) in the form of DD / Pay order favouring Aryavart Bank and Payable at **Lucknow**.
4. **IMPORTANT DATES:**

Date of commencement of tender	: 23-01-2024
Pre Bid Meeting	: 30-01-2024 at 03.30 PM
Corrigendum (If required)	: 01-02-2024
Last date for submission of tender	: 13-02-2024 upto 03.00 PM
Opening of Technical bids	: 13-02-2024 at 03.30 PM
(Subject to availability of Tender Committee)	
Opening of Price bids	: To be intimated later
Contact person	: P. V. Sahai, Chief. Manager, 7388899765
	: Sudhir Singh Narkharia, Sr. Manager, 8858229298
Email ID	: Ho.ans@aryavartbank-rrb.com
5. Please note that Bank reserves the right to reject the offers for any reason whatsoever and no subsequent correspondence in this matter will be entertained.


(P. V. Sahai)
Chief Manager





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Scope of Work:

1. Removing of full Solar Power Systems (Solar panel, platform, batteries, UPS/invertor, Controller/civil work etc.) from one branch.
2. Safe transportation of system from one branch to another as per bank requirement, erection of structure including civil work and installation/ commissioning of system.
3. Connection of solar power system with branch supply in such a way that Branch shall work on both the system independently. Both the solar system works, gets charged and have backup independently.
4. Installation of changeover between both the systems. In case one system is below the backup, other system must be able to take over automatically.
5. Supplying and installing suitable length, size & capacity armored cable, Changeover and consumables necessary for installation for making it operational to branch power system. No extra cost for armored cable, Changeover and consumables will be paid by bank.
6. Any other works necessary to make solar power system operational.
7. The shifting shall be performed within a distance of 10 to 100 Kms.
8. Approximately 87 no. of solar systems under 10 regions (viz. Bahraich, Banda, Bhinga, Biswan, Chitrakoot, Lakhimpur, Mahoba, Mirzapur, Orai and Sitapur) are proposed to be shifted which can be further increase or decrease as per banks requirement.

Site Visit: The tenderer must obtain himself on his own responsibility and his own expenses all information and data which may be required for the purpose of filling this tender document for the satisfactory performance of the work. The Tenderer is requested to satisfy himself regarding the availability of water, power, transport and communication facilities, the character quality and quantity of the materials, labour, the law and order situation, climatic conditions local authorities requirement, traffic regulations etc.; The tenderer will be fully responsible for considering the financial effect of any or all the factors while submitting his tender

Pre -Qualification Criteria:

1. The bidder must have its registered office in Uttar Pradesh.
2. The bidder must have an experience of not less than 3 years in maintenance/ supplying, installation and commissioning of solar power packs/ to banks/financial institutions/ Govt. offices/ other offices.
3. The bidder must have an average annual turnover of Rs 50.00 lakh in last three financial years i.e. 2020-21, 2021-22 and 2022-23.
4. The bidder should be an income tax assessee and should have filed income tax return for the last three FY year i.e. 2020-21, 2021-22, 2022-23.
5. The bidder should have valid GST number.

General Terms & Conditions:

1. Bidders will have to submit EMD equivalent to Rs. 50,000/- (Rs. Fifty Thousand) in the form of DD / Pay order favouring Aryavart Bank and Payable at Lucknow along with technical bid. Bids not accompanied with EMD of Rs. 50,000/- will not be accepted.
2. Unsuccessful Bidders EMD will be discharged or returned as promptly as possible as but not later than Sixty (60) days from the date of opening of Technical Bid. The successful Bidder's EMD will be converted as non-interest bearing Performance Security Deposit and shall be kept with the Bank till completion of the Defect Liability Period. In the event of not carrying out the contracted services, as per terms and condition of the tender, Security Deposit shall be forfeited.
3. Firms registered under MSME are exempted for submission of EMD provided they submit the requisite certificate and other relevant documents. If MSME firm found to be successful L1



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bidder, the firm has to deposit Security Deposit for Rs. 50,000/- and shall be kept with the Bank till completion of the Defect Liability Period. In the event of not carrying out the contracted services, as per terms and condition of the tender, Security Deposit shall be forfeited. No interest will be payable on the Earnest Money Deposit/ Security Deposit.

4. Each of documents should be signed by the contractors submitting the tender as token of his/their having acquainted himself/themselves with the general conditions of contract, specifications, special conditions etc. as laid down. Bids without the signed tender document will be rejected.
5. The Bank in order to evaluate and compare the bids/response to tender received, may seek clarification from some or all of the bidders. Such clarifications and responses will necessarily be in writing. The Bank has right to disqualify the vendor whose clarification is found to be not suitable.
6. The document contains information proprietary to the Bank. The Bank requires the recipients of this tender to maintain its contents in the same confidence as their own confidential information and refrain from reproducing it in whole or in part without the written permission of the Bank
7. If the successful bidder fails to perform the commencement of the contract within the specified time period, Bank reserves the right to forfeit the EMD and take any other penal action to safeguard its interest.
8. Safe transportation of system from one branch to another as per bank requirement shall be whole sole responsibility of the successful bidder. The successful bidder will have to arrange the insurances covering all risk policies at their own cost.
9. Commissioning the solar power systems shall be whole sole responsibility of the successful bidder.
10. The successful bidder will have to supply and install suitable length, size & capacity armored cable for installation and working of Solar System to branch power system. No extra cost for armored cable will be paid by bank.
11. The successful bidder will have to arrange for workmen compensation insurance cover for their operating personnel at their own cost.
12. No advance will be paid. The payment will be made on successful commissioning, working and submission of invoices along with satisfactory installation report by branch after deduction of taxes as applicable.
13. Conditional Tenders are liable for rejection.
14. Bank reserves the absolute right to accept / reject any or all the offers / tenders received without assigning any reason whatsoever.

Evaluation of L1 Bidder: The L1 Bidder shall be finalized on basis of lowest rate quoted by firm/individual. The quoted rate for the mentioned scope of work in this tender shall include all costs including labour cost, transportation, consumables, armored cable, Changeover, allowances, insurances, taxes, levies, etc. The quoted rate shall be excluding GST and shall be paid as per govt. guidelines.

Awarding Work: Work order shall be awarded to L1 vendor. The bank, at its own discretion, may split the order in the ratio 50:50 if L2 matches the price of L1. If L2 denies to match the prices of L1, the opportunity shall be given to L3 and so on.

Bid System: The tender is in two bid system, Technical Bid and Financial bid.

1. Financial bids of only those bidders who are found technically qualified based on their Eligibility Criteria will be opened subsequently with prior intimation.
2. Please note that Bank reserves the right to reject the offers for any reason whatsoever and no





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subsequent correspondence in this matter will be entertained.

Technical Bid: Documents to be submitted as under:

- i. Tender form **except** the page titled "**FINENCIAL BID**" signed and stamped on each page as a token of acceptance of tender terms, conditions and specifications.
- ii. Bidder Profile duly filled, signed and sealed.
- iii. Copy of Registration Certificate of firm.
- iv. Copy of PAN card and GST registration of proprietor/ Firm/company as applicable.
- v. Documentary proof like work order issued by any Govt. Financial Institution/ Bank/ Govt. Offices/ PSU for maintenance, supplying, installation and commissioning of Solar Power Packs/ Solar Batteries/ UPS etc. for ascertaining 3 year experience in the same.
- vi. Copy of Balance Sheet and P& L statement for FY 2020-21, 2021-22, and 2022-23 Audited or self-attested (as the case may be).
- vii. The Bidder should not be Blacklisted/ Defaulter by any Bank/Financial Institution. An affidavit shall be submitted in this effect along with tender
- viii. Proof of EMD of Rs 50,000/- in form of Demand Draft/ Pay order in favour of Aryavart Bank payable at Lucknow.

Financial Bid: Page titled "**FINENCIAL BID**" of Tender form duly filled with rate per branch, signed and stamped must be submitted in separate sealed envelopes. The quoted rate should be inclusive of specified work as per scope of work, labour, wages, fixtures, transportation, installation, all charges & taxes, cost of the insurances covering all risk policies, cost towards testing of materials supplied, wastages, Octroi, machinery, temporary works such as scaffolding, cleaning, overheads, profit, statutory expenses, incidental charges and all related expenses to complete the work including cost of repairs, replacement of the spare parts etc.

Submission of Tender Bid: The firm will submit Tender bid in two parts i.e. Technical Bid (TB) and Financial Bid (FB). Both the bids will be submitted in separate sealed envelopes. The sealed envelope of TB is to be super scribed "**Technical Bid for Shifting of Solar Power Systems- Aryavart Bank**" and the sealed envelope of PB is to be super scribed "**Financial Bid for Shifting of Solar Power Systems- Aryavart Bank**". Both sealed envelopes are to be placed in another large sealed envelope super scribed "**Tender for Shifting of Solar Power Systems- Aryavart Bank**". Any tender bid not in sealed envelope or received after the last date/time will be rejected.

Pre Bid Meeting: Any query on this tender should be made **on 30/01/2024 at 03.30 PM** in pre bid meeting at **bank's Head Office A-2/46, Vijay Khand, Gomti Nagar, Lucknow- 226010**. No representations will be entertained from bidders at any later stage due to misrepresentation / misunderstanding of clauses of this tender and decision of the tender committee would be final and binding on all the bidders.

Governing Law / Jurisdiction: The successful bidder shall comply with all the government rules and regulations for providing necessary products/services to the bank. In the event of dispute between both the parties due to interpretation of any terms and conditions, the matter will be referred to "General Manager, Aryavart Bank, Head Office Lucknow, whose decision shall be final and binding on both the parties. Courts in Uttar Pradesh shall have exclusive jurisdiction in any matter arising out of this agreement in case of dispute between the parties.



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Bidder Profile

A. Basic Information

Sr.	Particulars	Details
01	Name and Address of Registered Office of the firm with Phone no. and Email.	
02	Details of contact person, contact no & email	
03	Status of the firm (Proprietor/ Partnership / Ltd etc.)	
04	Year of Establishment / Incorporation (enclose documentary evidence)	
05	Name of the proprietor/ partners/ Directors with phone no.	a. b. c.
06	No. of years of experience in the relevant field.(enclose documentary evidence)	
07	ITR return for last three years (copy enclose)	
08	Annual turnover in last three years. (enclose copy of balance sheet and P&L statement of last 03 years Audited or self-attested (as the case may be))	Rs. for 2020-21 Rs. for 2021-22 Rs. for 2022-23
09	GST no:- (enclose documentary evidence)	
10	Permanent A/c no; (enclose documentary evidence)	

B. Details of Work orders

Sr.	Name of banks/ financial institutions/ Govt. offices/ other offices	No. of Solar AMC/ installation of solar power packs	Work Order No.& date	Present stage of work	Value of Contract (Rs.)
1					
2					
3					
4					

Date:

(Signature of Bidder with seal of Firm)





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Undertaking by Bidder for not being blacklisted

(On Firm's letterhead)

To,
The General Manager
Aryavart Bank, Head Office,
A-2/46, Vijay Khand, Gomti Nagar,
Lucknow-226010.

Dear Sir,

We _____ (bidder name), hereby undertake that-

As on date of submission of tender, we are not blacklisted banks/financial institutions/ Govt. offices/ other offices.

We are not involved in any legal case that may affect the solvency / existence of our firm or in any other way that may affect capability to provide / continue the services to bank.

There are no pending cases against us involving cheating/fraudulent activities.

We are not a defaulter in repayment of installment against credit with any Bank.

**(Authorized Signatory)
Seal of the firm**

Date:





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Financial Bid

Sr.	Particular	Rates per Branch	In words
1.	The quoted should be inclusive of specified work as per scope of work, labour, wages, fixtures, transportation, installation, all charges & taxes (except GST), cost of the insurances covering all risk policies, cost towards testing of materials supplied, wastages, Octroi, machinery, temporary works such as scaffolding, cleaning, overheads, profit, statutory expenses, incidental charges and all related expenses to complete the work including cost of minor repairs, replacement of the spare parts.	Rs _____	

1. I /we hereby confirm that no extra charges shall be paid to us, on account of labour cost, transportation of solar power systems, replacement of spare parts and necessary repairs required in functioning of solar power systems.
2. I/we authorize the bank to deduct the penalty as laid in the terms and conditions of the tender document.
3. I/we fully understand all the terms and conditions laid in the tender notice.

**(Authorized Signatory)
Seal of the firm**

Date:

