



GRAMIN BANK OF ARYAVART

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HO/A&S/PVS/189

DATE: 01-08-2017

TENDER NOTICE

Bank intends to procure 18 laptops for the Chief Managers of the Bank and for this purpose invites quotation for the same as per the specifications indicated in **Annexure-A(I) & Annexure-A(II)**. The prices shall remain valid for all orders placed with the selected vendor for a period of 6 (Six) months from the date of first purchase order duly accepted by the vendor. Bank reserves the right to purchase the Laptops of any specification as mentioned in **Annexure-A(I) and/or Annexure-A(II)**.

2. In this regard, a two-envelope bidding Procedure (Technical Bid and Price Bid) in separate envelopes will be adopted. **The Technical Proposal envelope should not contain any financial terms like cost of Hardware or any of its components.** The financial bid envelope (separate for each item) should contain both the cost of the hardware as well as the Warranty / AMC charges as mentioned in the enclosures. **The specifications given are the minimum requirements and the bidders may choose any specification equivalent or superior to the one given by the Bank in case the exact match is not in their product line.**

3. Vendors are requested to send their proposals in two separate sealed envelopes, **Part I covering the technical aspects referred to as “Technical Proposal” And Part II covering the Price Schedules referred to as “Price Proposal” Separate envelopes containing both the proposals must be marked as “ Technical proposal “ & “Price proposal ”.** The methodology for submission of the proposals is enumerated in Annexure B. Terms and Conditions of Contract (TCC) are given in Annexure C.

4. The bid should be accompanied by an Earnest Money Deposit (EMD) of **Rs.25,000/- (Rupees Twenty five thousand only)** in the form of a demand Draft or payslip in favor of Gramin Bank of Aryavart , payable at Lucknow.

5. The Bank will open the bids and decide the L1 vendor on the basis of item wise lowest quoted amount as per column E of Annexure Z. Bank will select the successful Bidder(s) (L1) on the basis of **item wise lowest Bidder, i.e., for the laptop of each specification as mentioned in Annexure-A(I) & Annexure-A(II) separately.** No intimation would be sent to the unsuccessful Bidders.

In case L1 is unable to or refuses to sign the Contract, L2/L3/L4 Bidders and so on will be invited in the order of priority on condition if anyone is willing to match the rates

quoted by L1 in the financial bid. The Bank reserves the right to place the order in lots or otherwise as per Bank's requirements.

6. **Minimum Eligibility Criteria / Pre-qualification criteria**

The Bidder:

- (a.) Should be Original Equipment Manufacturers (OEM) / Authorised Dealer (AUD)/Distributor of OEM.
- (b.) Bidders quoting as Authorized Distributors/dealers of the manufacturer will be considered provided:
 - I. The Bidder furnishes Authorization from the Manufacturer of Laptop authorizing them to sell the product and providing required warranty support of 3 years.
 - II. The Bidder as authorized agent, has supplied installed and commissioned computer hardware and peripherals of the kind required by the Trust and has provided after sales service satisfactorily and such computer hardware and peripherals must be in satisfactory operation for at least 2 years on the date of Bid opening and must be providing annual maintenance services for the above installations.
- (c.) Should be a Registered Company.
- (d.) Should be in existence in core Computer hardware sales and services business for the last five (5) years
- (e.) Should have minimum average turnover or Rs 1 Crore per annum out of Indian Operations from the sale of computer hardware during the last three (3) years ending March 2017. In case of Bidder not himself the manufacturer, the turnover should be of its own and not that of the principal.
- (f.) Should be a profit making company for at least 2 years out of last 3 years as evidenced from the CA Certificate / Balance sheets.
- (g.) Should have direct support centers at Lucknow. In case of support through service partners details of customers supported by the service partners to be attached.

7. **The bidders are requested to note the following:**

- (i) Only one Model / Make, strictly conforming to the specifications as mentioned in the RFP should be quoted.
- (ii) Total unit cost to the Bank for the laptop of each specification (as mentioned in Annexure-A(I) and Annexure-A (II)) will be decided on the basis of unit cost of the laptop inclusive of **Warranty of three years & AMC of two years**, i.e., support for total of five years taken together. Orders for the supply will be given after approval and the amount as per column C of the **Annexure Z** will be paid. Thereafter pro rata half yearly AMC will be paid after completion of each half year.

- (iii) All standard (default) items / components and optional items / components, if any, should be separately and clearly mentioned. Detailed cost breakup should be furnished in the Price Schedule as per the format prescribed.
- (iv) Technical specifications of the equipment offered (against the requirements specified) as well as the Technical Details (in the prescribed format) should be furnished along with the Bid, for all the standard and optional items if any offered. Otherwise the offer would be treated as Non-responsive.
- (v) Detailed product brochures, catalogues, technical literature, system/reference manuals, instruction booklets and all supporting documentation (in the English language) **specific to the make/model(s) of the equipment (whether standard or optional) offered** should be submitted along with the offer. Otherwise the offer would be treated as Non-responsive.
- (vi) Any deviation from the specifications in the products offered should be separately brought out explicitly, in the column provided for this purpose.
- (vii) The Bank reserves the right to accept or reject in part or full, any or all the offers without assigning any reasons thereof.
8. Vendor offering third party product should submit letter / authority from the Manufacturer of the product authorizing them to sell the product and providing warranty support.
9. In case of any doubt, decision of the tender committee will be final & binding.
10. Quantity of the laptops may be increased or decreased as per requirement of the Bank.
11. The proposal shall remain valid for **180** days from the date of opening of Proposal and the rates of items finally selected shall remain valid for **180 days** from the date of award of contract.
12. The last date for submission of the proposal is **16-08-2017 by 3.00 PM.** and same should reach Bank's Head office, Lucknow at the above stated address. **Technical bids** will be opened on the same day, i.e., **on 16-08-2017 at 3.15 PM.** Date of opening of Financial bid will be informed after opening of technical bids.
13. Pre bid meeting is scheduled on 10.08.2016 at 03:00 PM. All participating vendors are requested to attend the meeting. No separate information in this regard will be given.
13. Important Note: Please check our website regularly for latest updates regarding this tender till the completion of tender process.


CHIEF MANAGER

(Annexure-B)

Instructions to Vendors

Submission of Proposals (Methodology)

The Proposal shall be submitted in two separate envelopes – Part I covering the Technical, (except equipment price and AMC charges) and Qualification aspects hereinafter referred to as ‘**Technical Proposal**’ and Part II covering only the price schedules hereinafter referred to as the ‘**Price Proposal**’. **The two parts should be in two separate covers**, each superscribed with the name of the Project “**Proposal for Procurement of Laptops**” as well as “**Technical Proposal**” and “**Financial / Price Proposal**” as the case may be.

Documents comprising the Technical Proposal Envelope, should:

- (a) Comply with the TCC (Annexure-C)
- (b) Comply with the Technical Specifications of each item (Annexure-A)
- (c) Be accompanied by duly filled in Proposal Form (**FORM-1**). The form must be duly signed by the vendor.

Any Technical Proposal not containing the above will be rejected.

Any Technical Proposal containing any price information will be rejected.

Price Proposal Envelope should be accompanied by duly filled in Proposal Forms (**FORM 2**) AND (**FORM 3**). The vendor must duly sign the forms.

The vendors shall seal the “**Technical Proposal**” and “**Financial / Price Proposal**” separately and the same shall:

- (i) be addressed to the Bank at the address given; and
- (ii) **Technical Proposal** must bear the Name “**TECHNICAL PROPOSAL - PROCUREMENT OF LAPTOPS**” and a statement: “**DO NOT OPEN TECHNICAL BID BEFORE 16-08-2017 3:15 PM**” and Price Proposal must bear the Name “**FINANCIAL PROPOSAL - PROCUREMENT OF LAPTOPS**”.

Proposals must be received by the Bank at the address specified, not later than the date & time specified in Request for Proposal.

(Annexure-C)

Terms and Conditions of Contract (TCC)

1. Definitions

1.1. In this Contract, the following terms shall be interpreted as indicated:

- (a) “The Goods” means Laptops, which the Supplier is required to supply to the Bank;
- (b) “The Bank” means the **GRAMIN BANK OF ARYAVART.**
- (c) “The Services” means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training and other such obligations of the Supplier covered under the Purchase Contract;
- (d) “TCC” means the Terms and Conditions of Contract contained in this section;
- (e) “The Supplier” or “the Vendor” means the individual or firm supplying or intending to supply the Goods and Services under this Contract; and
- (f) “The Project Site” means various Head Office of **GRAMIN BANK OF ARYAVART.**

2. Country of Origin

2.1 All goods and related services to be supplied under the Contract shall have their origin in eligible source countries, as per the prevailing Import Trade Control Regulations in India.

2.2 For purposes of this clause, “origin” means the place where the goods are produced, or the place from which the related services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized product results that is substantially different in basic characteristics or in purpose or utility from its components.

3. Standards

3.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods’ country of origin. Such standards shall be the latest issued by the institution concerned.

4. Use of Contract Documents and Information

4.1 The Supplier shall not, without the Bank’s prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of the Bank in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.

4.2 The Supplier shall not, without the Bank’s prior written consent, make use of any document or information enumerated in this document except for purposes of performing the Contract.

- 4.3 Any document, other than the Contract itself, shall remain the property of the Bank and shall be returned (in all copies) to the Bank on completion of the Supplier's performance under the Contract, if so required by the Bank.

5. *Patent Rights*

- 5.1 The Supplier shall indemnify the Bank against all third-party claims of infringement of license agreement, patent, trademark, or industrial design, intellectual property or copy rights etc. arising from use of the Goods or any part thereof in India.

6. *Inspection and Quality Control Tests*

- 6.1 Inspection and Quality Control tests before evaluation, prior to shipment of Goods and at the time of final acceptance are as follows:

- (i) Inspection of Goods as per quality control formats including functional testing, burn-in tests and mains fluctuation test at full load, facilities etc., as per the standards may be done at factory site of the Supplier before award of the Purchase Contract, by the Bank / Bank's Consultants;

Provided that the Bank may, at its sole discretion, waive inspection of goods having regard to the value of the order and/or the nature of the goods and/or any other such basis as may be decided at the sole discretion of the Bank meriting waiver of such inspection of goods.

- (ii) The inspection of the Goods is to check whether the Goods are in conformity with the technical specifications mentioned in the Invitation for Quotation or the Quotation submitted by the Supplier. The Supplier will dispatch the goods to the ultimate consignee after internal inspection/testing alongwith the Supplier's inspection report, manufacturer's warranty certificate. The Bank / Bank's Consultants may also carry out pre-dispatch inspection. In such a case, the entire cost of such inspection, including the board, lodging, travelling, incidental expenses of the Bank's representatives and/or Consultants, shall totally be borne by the Supplier, for the complete duration of the inspection. Successful conduct and conclusion of pre-dispatch inspection shall be the sole responsibility of the Supplier;
- (iii) Also, the Bank will test the equipment after completion of the installation and commissioning at the site of the installation (for site preparation, the Supplier should furnish all details to the Bank sufficiently in advance so as to get the works completed before receipt of the equipment). Complete hardware should be supplied, installed and commissioned properly by the Supplier prior to commencement of performance tests;
- (iv) The acceptance test will be conducted by the Bank / Bank's Consultants or any other person nominated by the Bank, at its option. The acceptance will involve trouble-free operation for a period to be decided by the Bank, but not exceeding seven consecutive days. There shall not be any additional charges for carrying out acceptance tests. The Supplier shall maintain necessary log in respect of the results of the tests to establish to the entire satisfaction of the Bank, the successful completion of the test specified. An average uptime efficiency of 98% for the duration of test period shall be considered as satisfactory;

Provided that the Bank may, at its discretion, require the Supplier to devise and conduct the acceptance test, at his own cost, in the presence of Bank's representative(s) to establish to the satisfaction of the Bank that the configuration/performance of the goods supplied are in conformity with the

specifications laid down in the purchase contract.

- (v) In the event of the hardware failing to pass the acceptance test, a period not exceeding two weeks will be given to rectify the defects and clear the acceptance test, failing which, the Bank reserves the right to get the equipment replaced by the Supplier at no extra cost to the Bank; and
- (vi) Successful conduct and conclusion of the acceptance tests for the installed goods and equipment shall also be the sole responsibility and at the cost of the Supplier.

6.2 The inspections and quality control tests may be conducted on the premises of the Supplier, at point of delivery and / or at the Goods' final destination. If conducted on the premises of the Supplier, reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors, at no charge to the Bank.

6.3 Should any inspected or tested Goods fail to conform to the Specifications, the Bank may reject the Goods, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements, free of cost, to the Bank.

6.4 Nothing stated hereinabove shall in any way release the Supplier from any warranty or other obligations under this Contract.

6.5 **Manuals and Drawings**

6.5.1 Before the goods and equipment are taken over by the Bank, the Supplier shall supply operation and maintenance manuals together with drawings, wherever applicable, of the goods. The manuals and drawings shall be in English.

6.5.2 Unless and otherwise agreed, the goods and equipment shall not be considered to be completed for the purpose of taking over, until such manuals and drawings have been supplied to the Bank.

6.6 For the System the following will apply:

The Supplier shall provide complete and legal documentation of hardware, all subsystems, operating systems, compiler, system software and the other software. The Supplier shall also indemnify the Bank against any levies/penalties on account of any default in this regard.

6.7 Acceptance Certificates:

6.7.1 On successful completion of acceptability test, receipt of deliverables, etc., and after the Bank is satisfied with the working on the system, the acceptance certificate signed by the Supplier and the representative of the Bank will be issued. The date on which such certificate is signed (unless otherwise provided for) shall be deemed to be the date of successful commissioning of the systems.

Training shall be conducted on the dates mutually agreed up on and within two months from the date of acceptance of supply.

7. **Packing**

7.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. Size and weights of

packing case shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

7.2 Packing Instructions: The Supplier will be required to make separate packages for each Consignee. Each package will be marked on three sides with proper paint/indelible ink with the following:

(i) Contract No.; (ii) Supplier's Name; (iii) Consignee's Name (iv) Packing List Reference number.

8. *Delivery and Documents*

8.1 Delivery of the Goods shall be made by the Supplier **within 15 days from the date of purchase Order.** The details of shipping and/or other documents to be furnished by the Supplier are specified hereunder:

- (i) 3 copies of Supplier's invoice showing contract number, goods description, quantity, unit price and total amount;
- (ii) Delivery note, Railway receipt or acknowledgement of receipt of goods from the Consignee or in case of goods from abroad, original and two copies of the negotiable, clean, on-board bill of lading marked freight prepaid and two copies of non-negotiable bill of lading;
- (iii) 2 Copies of packing list identifying contents of each package;
- (iv) Insurance certificate valid for 180 days;
- (v) Manufacturer's / Supplier's warranty certificate;
- (vi) Inspection certificate issued by the nominated inspection agency, if any, and the Supplier's factory inspection report and Quality Control Test Certificates,

The above documents shall be received by the Bank before arrival of Goods (except where it is handed over to the Consignee with all documents) and, if not received, the Supplier will be responsible for any consequent expenses.

9. *Insurance*

9.1 The insurance shall be in an amount equal to 100 percent of the value of the Goods from "Warehouse to final destination" on "All Risks" valid for a period not less than 6 month after installation and commissioning and issue of acceptance certificate by the Bank.

Should any loss or damage occur, the Supplier shall –

- (a) Initiate and pursue claim till settlement, and
- (b) Promptly make arrangements for repair and/or replacement of any damaged item/s irrespective of settlement of claim by the underwriters.

10. *Transportation*

10.1 Where the Supplier is required under the Contract to transport the Goods to a specified place of destination within Bank's area of operation, transport to such place of destination in Bank's area of operation, including insurance and storage, as shall be specified in the Contract, shall be arranged by the Supplier, and the related costs shall be included in the Contract Price.

11. Incidental Services

11.1 The incidental services to be provided are as under:

- (a) Performance of on-site assembly and start-up of the supplied Laptops, operating system;
- (b) Furnishing of appropriate hardware, device drivers, system design and programming services required for development and/or maintenance of the supplied Goods;

Even if the hardware is initially purchased for use with particular operating system (s), the Bank may, at any future date, use the hardware with any other operating system and in such cases, the Supplier shall provide the device drivers required for the hardware components in order for them to function satisfactorily in the new operating environment. In the event of such device drivers not being available, the Supplier should substitute the hardware component with another with comparable performance and having device driver software for the proposed operating system.

- (c) Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods and equipment;
- (d) Maintenance, repair of the supplied Goods for a period of one years after expiry of the warranty, provided, that this service shall not relieve the Supplier of any Warranty obligations under this Contract; and
- (e) Training of the Bank's personnel at the Supplier's office or other facility, in the installation and operation of the Laptops, utilities and all contracted software, as specified in TCC Clause 38.

12. Spare Parts

12.1 As specified in the TCC, the Supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

- (a) Such spare parts as the Bank may elect to purchase from the Supplier, provided, that this election shall not relieve the Supplier of any warranty obligations under the Contract; and
- (b) In the event of termination of production of the spare parts:
 - (i) Advance notification to the Bank of the pending termination, in sufficient time to permit the Bank to procure needed requirements; and
 - (ii) Following such termination, furnishing at no cost to the Bank, the blueprints, drawings, and specifications of the spare parts, if requested.
- (iii) The vendor shall stock adequate spares as indented by the Bank at their respective Offices to ensure a better uptime, at no cost the bank.

13. Warranty

13.1 The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models and that they incorporate all recent improvements in design and materials. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials or workmanship or from any act or omission of the Supplier that may develop under normal use of the supplied Goods in the conditions

prevailing in India.

- 13.2 The warranty period shall be minimum 36 months from date of acceptance of the Goods. Provided that wherever the Goods could not be installed due to the site not being ready or for any reason attributable solely to the Bank. The Supplier shall, in addition, comply with the performance guarantees specified under the Contract. If, for reasons attributable to the Supplier, these guarantees are not attained in whole or in part, the Supplier shall, make such changes, modifications, and/or additions to the Goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the Contract at its own cost and expense and to carry out further performance tests in accordance with TCC Clause 6.
- 13.3 The Bank shall promptly notify the Supplier in writing of any claims arising under this warranty.
- 13.4 In case an equipment, peripheral or components (such as Harddisk, RAMs etc. are taken away for repairs, the vendor shall provide a similar standby equipment so that the equipments can be put to use in the absence of the originals/replacements without disrupting the Bank's regular work.
- 13.5 Upon receipt of such notice, the Supplier shall, with all reasonable speed, in any case not later than 2 days, repair or replace the defective goods or parts thereof, without cost to the Bank.
- 13.6 If the Supplier having been notified, fails to remedy the defect(s) within 2 (two) days from the of receipt of such notice, the Bank may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Bank may have against the Supplier under the Contract.

13.8 **Maintenance Service:**

- 13.8.1 Free on-site maintenance services shall be provided by the Supplier during the period of warranty. The vendor will enter into AMC agreement with the bank of Laptops, for such a period that support of vendor is available for a period of 4 years after the date of expiry of minimum 1 year warranty. The Bank may at its discretion enter into AMC contract with the supplier. The AMC charges should be quoted separately in the commercial bid. The rate for Annual Maintenance Contract for the hardware supplied is to be quoted in the commercials.
- 13.8.2 The maximum response time for a maintenance complaint (i.e. time required for Supplier's maintenance engineers to report to the installations after a request call / telegram / fax /e-mail is made or letter is written) shall not exceed 8 (eight hour) hours from the receipt of such communication in case the service centre is situated at the same location where the hardware are installed and 1 (one) day in other cases.
- 13.8.3 It is expected that the average downtime of an item will be less than half the maximum downtime (i.e. defined as number of days for which an item of equipment is not usable because of inability of the Supplier to repair it) as mentioned in the form of Technical Details. In case an item is not usable beyond the stipulated maximum downtime the Supplier will be required to arrange for an immediate replacement of the same till it is repaired. Failure to arrange for the immediate repair / replacement will be liable for penalty of Rs.200/- per day per item. The amount of penalty will be recovered from Bank guarantee or the deposit made by the Supplier, during warranty and/or annual maintenance charges and/or by lodging a claim against the Supplier, as the case may be. In the event of Deposit or Bank Guarantee amount not sufficient to set off the liability of the Supplier under this head the Bank shall be at liberty to proceed against the Supplier for recovery of the balance as may be advised.

14. Payment

14.1 Payment shall be made in Indian Rupees, in the following manner:

- (i) **On Delivery: Eighty (90) %** of the order value (excluding AMC cost) on installation and commissioning of the laptops ordered, and Bank's acceptance of the laptops ordered; and
- (ii) **Balance payment: Balance 10%** will be paid either after the expiry of 3 years Warranty and 2 year AMC (Total 5 years)

or

Against submission of Performance Bank Guarantee of a reputed Bank, acceptable to the Bank, for an equivalent amount valid for the period of 3 year warranty and 2 year AMC.

14.2 **Payment for annual maintenance charges:**

The annual maintenance and repair cost (after minimum 1 year warranty period) shall be paid by the bank in equal half yearly installments within thirty (30) days from the date of completion of respective half year period, subject to satisfactory services rendered. Year for this purpose will be calculated from the date of successful installation of the Laptops. If services rendered by vendors are not found to be satisfactory, in such cases bank shall terminate the AMC contract after giving 6-month notice to the vendor and bank shall not be liable to pay any AMC charges for the said period.

Provided that the Bank shall have the option of entering into AMC in respect of all the goods or part of the Goods or completely opt out of the AMC.

Further provided that the Bank may, during the currency of the warranty or AMC, shift the goods wholly or in part to other location(s) within the Bank's area of operation and in such case the Supplier undertakes to continue to warrant or maintain the goods at their new location without any other additional cost to the Bank.

14.3 For all the payments to be made against bank guarantees, the bank guarantees shall be issued by a Scheduled Indian Bank operating in India, acceptable to the Bank, The guarantees issued by other banks should be confirmed by a scheduled Indian Bank operating in India, acceptable to the Bank.

15. **Prices**

Prices payable to the Supplier as stated in the Contract shall be firm and not subject to adjustment during performance of the Contract, irrespective of reasons whatsoever, including exchange rate fluctuations, changes in taxes, duties, levies, charges etc.

16. **Change Orders**

16.1 The Bank may, at any time, by a written order given to the Supplier, make changes within the general scope of the Contract in any one or more of the following:

- (a) Specifications;
- (b) The method of shipment or packing;
- (c) The place of delivery; and/or

(d) The Services to be provided by the Supplier.

16.2 If any such change causes an increase or decrease in the cost of, or the time required for the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this clause must be asserted within 7 days from the date of Supplier's receipt of Bank's changed order.

17. *Contract Amendments*

17.1 No variation in or modification of the terms of the Contract shall be made, except by written amendment, signed by the parties.

18. *Assignment*

18.1 The Supplier shall not assign, in whole or in part, its obligations to perform under the Contract, except with the Bank's prior written consent.

19. *Subcontracts*

19.1 The Supplier shall notify the Bank in writing of all subcontracts awarded under the Contract, if not already specified in the quotation. Such notification, in the original quotation or later, shall not relieve the Supplier from any liability or obligation under the Contract. Sub-contract shall be only for bought-out items and sub-assemblies.

19.2 Subcontracts must comply with the provisions of TCC.

20. *Delays in the Supplier's Performance*

20.1 Delivery of the Goods and performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Bank.

20.2 If at any time during performance of the Contract, the Supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Bank in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Bank shall evaluate the situation and may, at its discretion, extend the Suppliers' time for performance, with or without liquidated damages, in which case, the extension shall be ratified by the parties by amendment of the Contract.

20.3 Except as provided in the above clause, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages, unless an extension of time is agreed upon without the application of liquidated damages.

21. *Liquidated Damages*

21.1 If the Supplier fails to deliver any or all of the Goods or perform the Services within the time period(s) specified in the Contract, the Bank shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to 1.00 percent per week or part thereof of contract price subject to maximum deduction of 10% of the delivered price of the delayed Goods or unperformed services for each week or part thereof of delay, until actual delivery or performance. Once the maximum is reached, the Bank may consider termination of the Contract.

22. *Termination for Default*

22.1 The Bank, without prejudice to any other remedy for breach of Contract, by a written notice of default sent to the Supplier, may terminate the Contract in whole or in part:

(a) If the Supplier fails to deliver any or all of the Goods and Services within the period(s) specified in the Contract, or within any extension thereof granted by the Bank;

Or

(b) If the Supplier fails to perform any other obligation(s) under the Contract.

22.2 In the event the Bank terminates the Contract in whole or in part, it may procure, upon such terms and in such manner, as it deems appropriate, Goods and Services similar to those undelivered, and the Supplier shall be liable to the Bank for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

23. *Force Majeure*

23.1 Notwithstanding the provisions of TCC, the Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

23.2 For purposes of this clause, “Force Majeure” means an event beyond the control of the Supplier and not involving the Supplier’s fault or negligence and not foreseeable such as acts of the Govt. in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

23.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Bank in writing of such condition and the cause thereof. Unless otherwise directed by the Bank in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

24. *Termination for Insolvency*

24.1 The Bank may, at any time, terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Bank.

25. *Limitation of Liability*

25.1 Notwithstanding anything contained herein, neither Party shall, in any event, regardless of the form of claim, be liable for any indirect, special, punitive, speculative, exemplary, consequential or incidental damages (including, without limitation, loss of use, data, revenue, profits, business), irrespective of whether it had an advance notice of the possibility of any such damages under this Agreement and the aggregate liability of vendor, under this Agreement, shall not exceed the fees (excluding reimbursements) received by it under this Agreement during the six months preceding the date of first claim. Total Aggregate liability of vendor for all claims shall not exceed the total fees received by vendor under this Agreement.

26. *Termination for Convenience*

- 26.1 The Bank, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Bank's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.
- 26.2 The Goods that are complete and ready for delivery within 7 days after the Supplier's receipt of notice of termination shall be accepted by the Bank at the Contract terms and prices. For the remaining Goods and Services, the Bank may elect to have any portion completed and delivered at the Contract terms and prices.

27. *Resolution of Disputes*

- 27.1 The Bank and the Supplier shall make every effort to resolve amicably by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the Contract.
- 27.2 If, after thirty (30) days from the commencement of such informal negotiations, the Bank and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified herein below. These mechanisms may include, but are not restricted to, conciliation mediated by a third party, adjudication in an agreed national forum.
- 27.3 The dispute resolution mechanism to be applied shall be as follows:
- a) In case of Dispute or difference arising between the Bank and a Supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Arbitration and Conciliation Act, 1996. Where the value of the contract is above Rs. 1 Crore, the arbitral tribunal shall consist of 3 arbitrators one each to be appointed by the Bank and the Supplier. The third Arbitrator shall be chosen by mutual discussion between the Bank and the Supplier.
 - b) Arbitration proceedings shall be held at Lucknow, India, and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English;
 - c) The decision of the majority of arbitrators shall be final and binding upon both parties. The cost and expenses of Arbitration proceedings will be paid as determined by the arbitral tribunal. However, the expenses incurred by each party in connection with the preparation, presentation, etc., of its proceedings as also the fees and expenses paid to the arbitrator appointed by such party or on its behalf shall be borne by each party itself; and
 - d) Where the value of the contract is Rs. 1 Crore and below, the disputes or differences arising shall be referred to the Sole Arbitrator. The Sole Arbitrator should be appointed by agreement between the parties.

28. *Governing Language*

- 28.1 The governing language shall be English.

29. *Applicable Law*

- 29.1 The Contract shall be interpreted in accordance with the laws of the Union of India and the Supplier shall agree to submit to the courts under whose exclusive jurisdiction the Registered Office of the Bank falls.

30. Notices

30.1 The following shall be the address of the Bank and Supplier.
Bank’s address for notice purposes:

**The General Manager
Gramin Bank of Aryavart
A – 2/46, Vijaykhand
Gomtinager
LUCKNOW - 226010
U.P.**

Supplier’s address for notice purposes:

.....
.....
.....
.....

30.2 A notice shall be effective when delivered or on the notice’s effective date whichever is later.

31. Taxes and Duties

31.1 The Supplier will be entirely responsible for all applicable taxes, duties, levies, charges, license fees, road permits, etc. in connection with delivery of products at site including incidental services and commissioning.

31.2 Income / Corporate Taxes in India:

The Supplier shall be liable to pay all corporate taxes and income tax that shall be levied according to the laws and regulations applicable from time to time in India and the price bid by the Supplier shall include all such taxes in the contract price.

31.3 Tax deduction at Source:

Wherever the laws and regulations require deduction of such taxes at the source of payment, the Bank shall effect such deductions from the payment due to the Supplier. The remittance of amounts so deducted and issuance of certificate for such deductions shall be made by the Bank as per the laws and regulations in force. Nothing in the Contract shall relieve the Supplier from his responsibility to pay any tax that may be levied in India on income and profits made by the Supplier in respect of this contract.

31.4 The Supplier’s staff, personnel and labour will be liable to pay personal income taxes in India in respect of such of their salaries and wages as are chargeable under the laws and regulations for the time being in force, and the Supplier shall perform such duties in regard to such deductions thereof as may be imposed on him by such laws and regulations.

32. Supplier Integrity:

32.1 The Supplier is responsible for and obliged to conduct all contracted activities in accordance with the contract using state-of-the-art methods and economic principles and exercising all means available to achieve the performance specified in the Contract.

33. Supplier’s obligations:

The Supplier is obliged to work closely with the Bank’s staff, act within its own authority and

abide by directives issued by the Bank and implementation activities.

The Supplier will abide by the job safety measures prevalent in India and will free the Bank from all demands or responsibilities arising from accidents or loss of life, the cause of which is the Supplier's negligence. The Supplier will pay all indemnities arising from such incidents and will not hold the Bank responsible or obligated.

The Supplier is responsible for managing the activities of its personnel or sub-contracted personnel and will hold itself responsible for any misdemeanors.

The Supplier/Bank will treat as confidential all data and information about the Supplier/Bank/Contract, obtained in the execution of this tender, in strict confidence and will not reveal such information to any other party unless and until mutually agreed.

34. Patent Rights:

In the event of any claim asserted by a third party of infringement of copyright, patent, trademark or industrial design rights arising from the use of the Goods or any part thereof in India, the Supplier shall act expeditiously to extinguish such claim. If the Supplier fails to comply and the Bank is required to pay compensation to a third party resulting from such infringement, the Supplier shall be responsible for the compensation including all expenses, court costs and lawyer fees. The Supplier shall on a mere demand by the Bank reimburse whatever expenses incurred by the Bank in this regard, within a period of 7 days of receipt of demand.

35. Site preparation and installation:

The Bank is solely responsible for the preparation of the hardware sites in compliance with the technical specifications defined by the Supplier. The Bank will designate the installation sites before the scheduled installation date, to allow the Supplier to perform a site inspection to verify the appropriateness of the sites before the installation of the hardware.

36. Hardware Installation:

The Supplier is responsible for all unpacking, assembling, installations, The Supplier will test all hardware operations and accomplish all adjustments necessary for successful and continuous operation of the hardware at all installation sites.

37. Hardware Maintenance:

The Supplier will accomplish preventive and breakdown maintenance activities to ensure that all hardware execute without defect or interruption for at least 98% uptime for 24 hours a day, 7 days a week of operation of the machine, worked on a quarterly basis.

If any critical component of the entire configuration is out of service for more than a day, the Supplier shall either repair the defective unit within 24 hours or immediately replace the defective unit or replace the same immediately at its own cost.

The Supplier will respond to a site visit and commence repair work on the equipment within two (2) hours of being notified of equipment malfunction.

During warranty and later during AMC period, the Supplier will, in addition to attending the service calls as provided above, perform **Preventive Maintenance once a quarter** on a mutually convenient day.

At the time of entering into AMC, the Bank will be required to sign an AMC contract as per the format given in Bid Form and Other Formats.

38. Training:

For each hardware component installed, the Supplier is required to train the designated Bank's technical and end-user personnel to enable them to effectively operate the total system. The number of users to be trained and the duration of the training shall be as specified in the Invitation for Quotation or as quoted by the Bank in his Quotation.

39. Technical Documentation:

The Technical Documentation involving detailed instruction for operation and maintenance is to be delivered with every unit of the equipment supplied. The language of the documentation should be English.

40. Right to use defective equipment:

If after delivery, acceptance and installation and within the guarantee and warranty period, the operation or use of the equipment proves to be unsatisfactory, the Bank shall have the right to continue to operate or use such equipment until rectification of defects, errors or omissions by repair or by partial or complete replacement is made without interfering with the Bank's operation.

41 Standards:

All standards to be followed will adhere to Bureau of Indian Standards (BIS) specifications or other acceptable standards like ANSI, IEEE, ISO, X/Open etc.

Please note that any quotation which does not provide the above information in the specified formats is likely to be rejected and the Bank will not enter into any correspondence with the vendor in this regard. **You are requested to quote only one model against each item.**

42 Bank's Right to reject any or All Bids

The Bank reserves the right to accept or reject any Bid, and to annul the Bidding process and reject all Bids at any time, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the Bank's action.

43. Order:-

Bank reserves the right to place the order(in full or parts) as and when the requirement comes within 180 from the date of first order.

FORM 1

**PROPOSAL FORM (TECHNICAL PROPOSAL)
(To be kept in the Technical Proposal Envelope)**

Date:.....

To:

The General Manager
Gramin Bank of Aryavart ,
Head – Office
A – 2/46 Vijaykhand
Gomtinager
LUCKNOW- 226010
(U.P.)

Sir,

Re: Request for Proposal for procurement of Laptops.

Having examined the Proposal Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver Hardware, in conformity with the said Proposal documents.

We undertake, if our Proposal is accepted, to deliver, install and commission the system in accordance with the delivery schedule specified in **clause 9.1 of Annexure C.**

If our Proposal is accepted, we will obtain the guarantee of a bank for a sum equivalent to 10 percent of the Contract Price for the due performance of the Contract.

We agree to abide by the Proposal and the rates quoted therein.

Until a formal contract is prepared and executed, this Proposal, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely **“Prevention of Corruption Act 1988”.**

We understand that you are not bound to accept the lowest or any Proposal you may receive.

Dated this..... day of 20.....

(Signature)

(In the capacity of)

Duly authorized to sign Proposal for and on behalf of

FORM 2

**PROPOSAL FORM (PRICE PROPOSAL)
(To be kept in the Price Proposal Envelope)**

Date:.....

To:

The General Manager
Aryavart Gramin Bank ,
Head – Office
A – 2/46 Vijaykhand
Gomtinager
LUCKNOW-226010
(U.P.)

Re: Request for Proposal for procurement of Laptops.

Having examined the Proposal Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver Hardware, in conformity with the said Proposal documents for the sum of.....
(Total Proposal amount in words and figures) or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Proposal.

We undertake, if our Proposal is accepted, to deliver, install and commission the system in accordance with the delivery schedule specified in **clause 9.1 of Annexure C.**

If our Proposal is accepted, we will obtain the guarantee of a bank for a sum equivalent to 10 percent of the Contract Price for the due performance of the Contract.

We agree to abide by the Proposal and the rates quoted therein for the orders awarded by the Bank.

Until a formal contract is prepared and executed, this Proposal, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely **“Prevention of Corruption Act 1988”.**

We understand that you are not bound to accept the lowest or any Proposal you may receive.

Dated this day of 20....

(Signature)

(In the capacity of)

Duly authorized to sign Proposal for and on behalf of

CONTRACT FORM

THIS AGREEMENT made the ____ day of _____ between **GRAMIN BANK OF ARYAVART** (hereinafter called “the Purchaser”) of the one part and _____ (*name of the supplier*) having its Registered Office at _____ (hereinafter called "the Supplier") of the other part:

WHEREAS the Purchaser invited Bids for certain Goods and ancillary services viz. _____ (*brief description of Goods and ancillary services*) and has accepted a Bid by the Supplier for the supply of those goods and services at a sum of _____ (*Contract Price in words and figures*) (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meaning as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents of bid No..... **dated** shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) The Bid Form and the Price Schedule submitted by the Bidder;
 - (b) The Schedule of Requirements;
 - (c) The Technical Specifications;
 - (d) The Terms and Conditions of Contract;
 - (e) The Purchaser’s Notification of Award.
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein, in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
5. Neither party shall disclose the confidential information to a third party. The parties will, at all times, maintain confidentiality regarding the contents of this Agreement and proprietary information including any business, technical or financial information.
6. Brief particulars of the goods and services, which shall be supplied/provided by the Supplier, are as under:

S.No	Brief Description of Goods	Unit Price (Rs.)
1	LAPTOPS as per Annexure –A (I)	
2	LAPTOPS as per Annexure –A (I)	
	TOTAL	

DELIVERY SCHEDULE: As per purchase order.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the

Said..... (For the Purchaser)

In the presence of:.....

Signed, Sealed and Delivered by the

said.....(For the Supplier)

In the presence of:.....

**FORMAT FOR BANK GUARANTEE AGAINST ANNUAL MAINTENANCE
(ON NON-JUDICIAL STAMP PAPER OF APPROPRIATE VALUE)**

Bank Guarantee No.:

Date:.....

To.....(Name of the Purchaser)

WHEREAS..... (Name of the Supplier) hereinafter called "the Supplier" has undertaken, in pursuance of contract No..... Dated..... to supply..... (Description of Goods and Services) hereinafter called "the Contract".

AND WHEREAS it has been stipulated by you in the said contract that the Supplier shall furnish you with a Bank Guarantee by a recognised Bank for the sum specified therein as security for compliance with the Supplier's performance obligations under the contract for Annual Maintenance and Repairs of the entire system including cost of spares after warranty period for next 4 years.

AND WHEREAS we have agreed to give the Supplier a Guarantee.

THEREFORE WE hereby affirm that we are Guarantors and responsible to you on behalf of the Supplier, up to a total of Rs..... (Amount of guarantee in words and figures) being ____% of the Contract Price and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the contract and without cavil or argument, any sum or sums within the limit of Rs. (Amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until day of

Signature and Seal of Guarantors

Date:

PERFORMANCE SECURITY FORM

To: _____ (Name of Purchaser)

WHEREAS..... (Name of Supplier) (Hereinafter called "the Supplier") has undertaken, in pursuance of Contract No..... dated..... to supply.....(Description of Goods and Services) (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a recognised bank for the sum specified therein, as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a Guarantee:

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limit of (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until theday of.....

Signature and Seal of Guarantors (Supplier's Bank)

.....

Date.....

.....

.....

Address:.....

.....

.....



GRAMIN BANK OF ARYAVART

A-2/46, Vijay Khand, Gominagar, Lucknow.

FORMAT FOR TECHNICAL BID

Sr.	Particulars	Description
1	Name of the Firm/Company with Address and Telephone Nos. Year of establishment	
2	Name of the Proprietor with Telephone Nos, mobile numbers, Email address (Office, Residence and Mobile)	
3	Local Office Address with Telephone Nos, mobile numbers, Email address	
4	Solvency Certificate : Issued by : Bank name Date of Issue : Amt. of Solvency Certificate :	
5	Details of work executed during past three years(enclose list) 1. Number of works executed for Rs. 10 lac or more but less than Rs. 50 lacs. 2. Number of works executed for Rs. 50 lacs or more but less than Rs. 100 lacs.	
6	Are you in the panel of approved vendors/contractors of R.B.I./Govt./Semi-Govt./PSUs/Financial Institutions/Banks' etc.; if so: give name of the organizations, year from which you are in the approved panel etc.	Yes/No
7	Give name and address of two responsible persons in the organizations/institution etc. for whom you had undertaken the above works and who will certify that the work entrusted to you by them had been successfully completed to their satisfaction as per their terms of contract.	1. 2.

8	PAN No. (Please enclose proof)	
9	Sales/Trade Tax No. (Please enclose copy of regn. cert.)	
10	Service Tax Reg. No. (Please enclose copy of regn. cert.)	
11	Whether any member of the staff of the Bank is related to your firm, director. If yes, name/names of the employee with relationship, working since when, position held, and present place of posting to be furnished.	
12	Audited Balance sheet enclosed for the year 1. 2014 – 15 2. 2015 – 16 3. 2016 - 17	Yes/No

Note: The above information must be supported by documentary proof/photo copies, Wherever required (Attested by a Chartered Accountant/Notary Public.)

Encl:-

- 1.
- 2.
- 3.
- 4.

Signature of Vendor/Authorised Signatory of Firm

Stamp

Date:

Place:

Annexure –A (I)

MINIMUM DESIRED SPECIFICATIONS OF LAPTOP FOR CHIEF MANAGERS

Laptop Specifications				
S.No.	Technical Details	Description	VENDOR OFFER	Deviations If Any
1	MAKE/MODEL	Should be specified.		
2	PROCESSOR	Intel Core i3 7100U		
3	CLOCK SPEED	2.4 GHz or higher.		
4	CHIPSET	System on Chip		
5	CACHE MEMORY	3MB or higher		
6	FLASH MEMORY (SD SLOT)	Card Reader slot for SD/MICRO SD card.		
7	RAM	Minimum 4GB DDR4 with 2 DIMM slot		
8	DISPLAY	14"/15.6" FHD display with 1920x1080 pixel resolution or more, Mercury Free		
9	GRAPHICS	Integrated Graphics Card.		
10	AUDIO	Two built-in stereo speakers with high definition audio support. Built-in microphone.		
11	BLUETOOTH	Enabled 4.0 or higher		
12	WEBCAM	Integrated HD Webcam		
13	OPTICAL DEVICE DRIVE	Internal/external DVDRW		
14	HARD DISK	1 TB HDD 5400rpm or higher.		
15	SSD	Should have the capability to install the SSD for later upgradability along with the HDD		
16	ETHERNET CONTROLLERS	Gigabit Ethernet		
17	WIRELESS DEVICE	Intel Wireless 802.11 ac Dual band		
18	INTERFACES	RJ-45, Min. 2 USB3.0 & 1 USB 2.0, ,Audio combo port, AC Adapter Jack, HDMI port, VGA port, Kensington lock slot		
19	KEYBOARD & TOUCH PAD DEVICE	Backlit Standard Keyboard with touch pad with Multi gesture support		
20	SECURITY	BIOS password, Finger print reader, TPM 2.0		
21	ACCESSORIES (COST INCLUDED)	3 pin Indian Adapter		
22	BATTERY BACKUP	4 cell battery with 41 Whr or more capacity		
23	CARRY CASE	OEM carry Bag or Back pack		
24	WEIGHT	Not exceeding 2.3 KGS including battery and DVDRW		
25	OPERATING SYSTEM (OS)	Preloaded Microsoft Windows 10 professional 64 bit with recovery media or image in the machine		
26	WARRANTY	3 years onsite warranty for Laptop (1year on battery and adapter)		
27	CERTIFICATION	UL, FCC, EPEAT Gold, Energy Star 6.0, CE		

Annexure –A (II)

MINIMUM DESIRED SPACIFICATIONS OF LAPTOP FOR CHIEF MANAGERS

Laptop Specifications				
S.No.	Technical Details	Description	VENDOR OFFER	Deviations If Any
1	MAKE/MODEL	Should be specified.		
2	PROCESSOR	Intel Core i5 7200u		
3	CLOCK SPEED	2.5 GHz or higher.		
4	CHIPSET	System on Chip		
5	CACHE MEMORY	3MB or higher		
6	FLASH MEMORY (SD SLOT)	Card Reader slot for SD/MICRO SD card.		
7	RAM	Minimum 4GB DDR4 with 2 DIMM slot		
8	DISPLAY	14"/15.6" FHD display with 1920x1080 pixel resolution or more, Mercury Free		
9	GRAPHICS	Integrated Graphics Card.		
10	AUDIO	Two built-in stereo speakers with high definition audio support. Built-in microphone.		
11	BLUETOOTH	Enabled 4.0 or higher		
12	WEBCAM	Integrated HD Webcam		
13	OPTICAL DEVICE DRIVE	Internal/external DVDRW		
14	HARD DISK	1 TB HDD 5400rpm or higher.		
15	SSD	Should have the capability to install the SSD for later upgradability along with the HDD		
16	ETHERNET CONTROLLERS	Gigabit Ethernet		
17	WIRELESS DEVICE	Intel Wireless 802.11 ac Dual band		
18	INTERFACES	RJ-45, Min. 2 USB3.0 & 1 USB 2.0, ,Audio combo port, AC Adapter Jack, HDMI port, VGA port, Kensington lock slot		
19	KEYBOARD & TOUCH PAD DEVICE	Backlit Standard Keyboard with touch pad with Multi gesture support		
20	SECURITY	BIOS password, Finger print reader, TPM 2.0		
21	ACCESSORIES (COST INCLUDED)	3 pin Indian Adapter		
22	BATTERY BACKUP	4 cell battery with 41 Whr or more capacity		
23	CARRY CASE	OEM carry Bag or Back pack		
24	WEIGHT	Not exceeding 2.3 KGS including battery and DVDRW		
25	OPERATING SYSTEM (OS)	Preloaded Microsoft Windows 10 professional 64 bit with recovery media or image in the machine		
26	WARRANTY	3 years onsite warranty for Laptop (1year on battery and adapter)		
27	CERTIFICATION	UL, FCC, EPEAT Gold, Energy Star 6.0, CE		

Annexure –Z

Price Bid

SN	Item	Unit cost with 3 year warranty	Cost of Onsite AMC for 2 years	Total Cost
<i>(A)</i>	<i>(B)</i>	<i>(C)</i>	<i>(D)</i>	<i>(E)</i>
1	Laptop as per specification of Annexure-A (I)			
2	Laptop as per specification of Annexure-A (II)			

We agree that:

- (a). Unit price quoted should be inclusive of all costs, duties, levies, and all other applicable charges excluding GST with FOR delivery at Bank's Head offices. The price so quoted, shall be valid for 180 days from the date of award of contract /order.
- (b). No increase in costs, duties, levies, charges etc., irrespective of reasons whatsoever, shall be admissible during the price validity period.
- (c). Warranty period will be minimum 3 years. Post warranty comprehensive onsite Annual Maintenance contract (AMC) will be for 2 years.
- (d). Vender will be responsible for obtaining necessary clearance / approval from the local Trade Tax authorities (at destination place)
- (e). L1 (lowest price) Biddre(s) will be decided for each item separately as per amount quoted in column E. Bank reserves the right to increase /decrease the quantity.

Signature of the Vendor / Authorized signatory of the firm on rubber stamp

Name.....

Business Address

Mob Number.....