

**GRAMIN BANK OF ARYAVART  
HAED OFFICE  
A-2/46 VIJAY KHAND GOMTINAGAR  
LUCKNOW**

**NOTICE FOR EMPANELMENT OF VENDORS UNDER DIFFERENT CATEGORIES**

Gramin Bank of Aryavart invites applications for Empanelment of vendors from competent and experienced persons/firms having sound technical knowledge, experience, for undertaking various jobs for Bank's offices/Branches located in 15 districts of Uttar Pradesh.

Categories:

- (1) Electrical contractors
- (2) Architects
- (3) Interior Furnishers/ Decorators/furnishing Makers
- (4) Air conditioning contractors (for supply, installation & maintenance)
- (5) Furniture Suppliers
- (6) Printers and Stationers.

The interested parties should submit the application with full particulars viz. details of registration with the concerned Government Departments /Statutory bodies/PWD/CPWD/MES/PSUs etc. They should enclose Income tax certificate for the last 3 years and solvency certificate of amounts mentioned in terms and conditions, list of works executed by them during the last 3 years with name of client, value of contract, performance certificate etc. Those applying for more than one category must submit separate applications in separate envelopes. Architects/contractors may mention their area of preference, if any. Contractors who are enrolled in our panel may apply afresh giving recent particulars in response to this Advertisement.

Requisite application form can be downloaded from our website [www.aryavart-rrb.com](http://www.aryavart-rrb.com) It may also be obtained from our office between 10.00 AM to 5.00 PM on Monday to Saturdays on or before 27.10.2017.

**The completed application form in the prescribed proforma must reach in the office of the undersigned before 5.00 p.m. on 27.10.2017. Please clearly state in application and on the envelope- the category for which you have applied.**

The Bank reserves the right to accept/reject any or all the application/s without assigning any reason thereof and no subsequent correspondence in this matter will be entertained.

Date: 15.09.2017



General Manager  
Gramin Bank of Aryavart



GRAMIN BANK OF ARYAVRT  
HEAD OFFICE  
LUCKNOW

To,

The General Manager,  
Gramin Bank of Aryavart  
Head Office,  
A-2/46, Vijay Khand, Gomtinagar  
Lucknow,

Dear Sir,

Re: Empanelment of approved architects / Interior furnishing contractors / Electrical contractors/Air Conditioning Contractors/Furniture suppliers/Printers and Stationeries etc

I/we have read and understood the notice for pre-qualifications and instructions to the applicants. I/we do hereby declare that the information furnished in the Proforma and in the supplementary sheets is correct to the best of my/our knowledge and belief. In case any information supplied by me/us to the Bank is found to be incorrect at any stage in future, the Bank will be at liberty to remove me/us from the list of panel.

Yours faithfully,

Signature

Name:

Designation

Address:

Place:

SEAL

Date:



## INSTRUCTIONS TO APPLICANTS:

1. Intending applicants are required to submit their applications with full bio-data giving details about their organization, experience, technical personnel in their organisation, spare capacity, competence and adequate evidence of their technical financial standing, etc. in the enclosed form which will be kept confidential.
2. While deciding upon the selection of agencies, emphasis will be given on the ability and competence of applicants to do good quality works within the specified time schedule and in close coordination with other agencies.
3. Decision of the Bank with regard to Enlistment of agencies will be final. The Bank is not bound to assign any reason therefore.
4. Each page of the application should be signed. The application should be signed by person/persons on behalf of the organization having necessary authorization/power of attorney to do so.
5. If the space in the Proforma is insufficient for furnishing full details, such information may be supplemented on separate sheets of paper, stating there in the part of the Proforma and serial number. Separate sheets shall be used for each part.
6. Any letter or document accompanying the prequalification form shall be submitted.
7. Applications containing false and/or inadequate information are liable for rejection.
8. The firm should have a proper Office in UP.
9. The firm is required to submit-(i) Copy of PAN card (ii) Copy of GSTIN (iii) Copy of income tax return for last 3 years
10. Applicants are required to give two current references from which Bank can seek credentials of the firm for the satisfaction of the Bank.
11. Those who are selected on the panel are supposed to keep their Bank accounts with our Bank at the choice/convenience of their branch.....  
(This requirement is for our administrative convenience.)

Signature of the applicant: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





### **Eligibility criteria for selection for empanelment For Electrical contractors:-**

- 1) The firms must have minimum 5 years of experience.
- 2) The firm must have worked for Public Sector Undertaking / Banks in UP and shall not have any discouraging/adverse report against their past experience.
- 3) Average financial turnover per year for the last 3 years shall be at least Rs.15 lacs per annum.
- 4) The firm must have successfully completed minimum 2-3 jobs of electrical / LAN wiring work Rs.5 lacs each in last 3 years.
- 5) Minimum solvency of Rs.10 lacs from any Nationalized Bank.

### **For Architects:-**

- 1) The firms must have minimum 5 years of experience.
- 2) The firm must have worked for Public Sector Undertakings/Banks in UP and shall not have any discouraging/ adverse report against their past experience.
- 3) The partners of firm must be registered with Council of Architects along with basic qualification of Architecture.
- 4) The firm must have successfully completed execution of minimum 2-3 jobs of interior furnishing work (i.e. civil, furniture, electrical and air conditioning related work) of Rs.20/00 lacs each in last 3 years.
- 5) Minimum solvency of Rs.2 lacs from any Nationalized Bank.

### **For Interior Furnishing contractors:-**

- 1) The firm must have minimum 5 years of experience
- 2) The firm must have worked for Public Sector Undertaking/ Banks in UP and shall not have any discouraging/ adverse report against their past experience
- 3) Average Financial Turnover per year for the last 3 years shall be at least Rs.15 lacs per annum
- 4) The firm must have successfully completed minimum 2-3 jobs of interior furnishing work Rs.7 lac each in last 3 years
- 5) Minimum solvency of Rs.10 lacs from any Nationalized Bank.

### **For AC contractors- supply & installation (including service providing):-**

- 1) The firm must have minimum 5 years of experience
- 2) The firm must have worked for Public Sector Undertaking / Banks in UP and shall not have any discouraging / adverse report against their past experience
- 3) Average financial turnover per year for the last 3 years shall be at least Rs.5 lacs per annum
- 4) The firm must have successfully completed minimum 5 jobs of providing and installation of air conditioners including AMC.
- 5) Minimum solvency of Rs.10 lacs from any Nationalized Bank.

### **For Furniture suppliers:-**

- 1) The firm must have minimum 5 years of experience.
- 2) The firm must have supplied furniture items to Public Sector Undertaking / Banks, State / Central Govt. and PSUs in UP and shall not have any discouraging / adverse report against their past experience
- 3) Average Financial Turnover per year for the last 3 years shall be at least Rs.25 lacs per annum
- 4) The firm must have successfully completed supply of minimum work order value of Rs.5-lac each in last 3 years
- 5) Minimum solvency of Rs.10 lacs from any Nationalized Bank.

### **For Printers/Stationers:-**

- 1) The firm must have minimum 5 years of experience.
- 2) The firm must have its own printing Press and have track records of supply of stationery to Banks/Public Sector Undertaking/, State/Central Govt. and PSUs in their offices of UP and shall not have any discouraging/ adverse report against their past experience
- 3) Average Financial Turnover per year for the last 3 years shall be at least Rs.5 lacs per annum
- 4) Minimum solvency of Rs.5 lacs from any Nationalized Bank.



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TRADE: \_\_\_\_\_

(Applied for)

Affix photograph of the Proprietor/Partner

Part-1: Basic Information (for Contractors)

1. Name of the applicant and address of the registered office
2. Year of establishment (Enclose documentary evidence):
3. Type of the organization (Whether sole Proprietorship, partnership, Private Ltd Or Cooperative body etc.) :
4. Name of the proprietor/partners/Directors of Applicant with address and phone Numbers (a)  
(b) (c) (d) (Pl mention name of Power of Attorney holder)
5. Details of registration- Whether partnership firm, Company etc. Name of Registering Authority, Date and Registration number
6. Whether registered with Government/ Public Sector Undertakings/Banks or any other Corporate Sector and if so since when?
7. No.of years of experience in the relevant field.
8. Yearly turnover of the organization during last 3 years (year wise) (Enclose copy of audited Balance sheet)
9. Number of supplementary sheets attached





10. Enclose Performance Certificates from previous/ present clients. Sr. No., Name and nature of Work order, Present Value of the contract, Brief details of Project.

11. Give reference of two respectable officers with Designations from Govt./Pubic Sector Undertakings/Banks/Corporate Sector with their address, email ID and contact phone numbers

(i) (ii)

12. (a) Name and address of Bankers

(i)

(ii)

12. (b) Enclose Solvency Certificate from Bankers

13. Whether registered for GST. If so, mentioned GSTIN. Furnish copies of Tax Clearance Certificate

14 Whether an assessee of Income tax. If so, mentions PAN, Furnish copies of IT clearance certificate

15 If already empanelled in Gramin Bank of Aryavart, please give detail description of work done for Bank in the past and work orders in hand.

16 Whether any civil suit/arbitration arisen with Govt./Semi-Govt./ PSU Banks etc. during last 5 years. If yes, please furnish the details.

17. Details of registration with EPF organization, ESIC and Labour Organisation (State / Central Govt.)

#### NOTES:

1. Information has to be filled up specifically in this format. Please do not write remark "As indicated in Brochure".

2. Information shall be limited to the applicant. If any relevant data concerning the Group of Companies to which the applicant belongs is desired to be given, the same shall be given separately in a supplementary sheet.

3. Number of supplementary sheets attached:

Signature of the applicant.....

Place:

Date:

